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| **OZGRAV STUDENT AND POSTDOC TRAVEL AWARD APPLICATION** (v1 17/8/2017) |
| **Aim**: To provide financial support to enable OzGrav students and postdocs to spend time working at other nodes or collaborating organizations on OzGrav projects, and/or to attend national or international conferences to communicate OzGrav research. The award is intended to cover costs including but not limited to airfare, accommodation, and conference registration. Applicants may be awarded up to $3,000 for international placements/travel or $2,000 for domestic placements/travel.  **Requirements**: Applicants must be registered students or postdoctoral researchers in the ARC Centre of Excellence for Gravitational Wave Discovery (OzGrav). The purpose of the travel must be to progress (if planning a placement or exchange) or present (if attending a conference) OzGrav-funded research. Placement/visits to other nodes or collaborating organizations should be at least 2 weeks in duration. Award recipients must provide a brief report (with photos) describing the visit/conference and its outcomes for inclusion in OzGrav reports to government.  **Application process**: To apply, you must submit this application form along with a copy of your CV to Yeshe Fenner at [coo@ozgrav.org](mailto:coo@ozgrav.org). The program has a limited budget and therefore these applications will be reviewed by the OzGrav Executive Committee, who will award funds on a competitive basis.  In making its assessment the Executive Committee will take into account: 1) the expected increase in cross-institutional collaborations, 2) the expected advancement of OzGrav research, 3) the expected professional benefit to the applicant, and 4) the level of co-investment from node or other sources (minimum 33% of total budget). The Executive Committee will also take into consideration the equitable distribution of funds across nodes. Any exceptions to these guidelines will be considered on a case-by-case basis.  If successful, the applicant’s home institution will be responsible for booking the travel, accommodation etc, and should invoice Swinburne for the amount awarded.  OzGrav has a strong commitment to supporting equity and diversity, and we encourage applications from females, minority groups, and people with diverse backgrounds.  **Nature of travel (cross all that apply):**  Placement at other node or collaborating organisation  Attendance at conference  **Applicant Details**  Title: Dr, Mr, Ms, other:  Given Name: Surname:  Home institution: \_\_\_\_\_\_\_\_\_\_\_\_\_  Telephone: Work Mob/Cell  Email:  Start date of visit/trip: End date of visit/trip:  Supervisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Career level:  PhD in year \_\_\_\_\_  Postdoc for \_\_\_\_\_ years    Applicant’s contribution will be across the following OzGrav themes (indicate %):  Instrumentation: \_\_\_\_% Data: \_\_\_\_% Astrophysics:\_\_\_\_\_% |

**Details of visit/conference:**

1. Proposed activities during visit/conference, including contribution to OzGrav research, details of collaborators, and any other activities (e.g. seminars, invited presentations) (max 500 words):
2. Statement outlining the expected benefits to the applicant (max 500 words):
3. Statement outlining the expected benefits to OzGrav (max 500 words):
4. Proposed budget and funding request

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|  | **$ (AUD equivalent)** | **Notes** |
| **Funding/income** |  |  |
| Funding from the home OzGrav Node, if applicable |  |  |
| Funding from the host OzGrav Node, if applicable |  |  |
| Requested funding from OzGrav student and postdoc travel award scheme |  |  |
| **TOTAL** |  |  |
| **Expenditure** |  |  |
| Accommodation |  |  |
| Flights |  |  |
| Other travel (e.g. taxis) |  |  |
| Other (please specify) |  |  |
| **TOTAL** |  |  |

**Approval by your Node Leader:**

Signature: Date: / /

**Approval by your supervisor (if different from the Node Leader):**

Signature: Date: / /

***For placements/visits to other nodes or collaborating organisations***

**Approval by collaborator or node leader from the host organisation:**

Signature: Date: / /